
James David Horsley

3 Pear Tree Orchard, Royston, Barnsley, South Yorkshire, S71 4FT

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Personal Profile

A highly enthusiastic and committed individual who is always keen to learn new skills. Someone with excellent communication skills, both written and orally, with people at all levels within an organisation and the ability to quickly integrate into a team environment and add real value through a highly customer focussed approach.

An individual who has a keen desire to learn more from various sectors of the market and progress further in his career within the construction industry, in particularly through to degree level, and as such would very much like to move to a forward thinking, progressive company as a valued member of the construction team.

Education

September 2008 – July 2010
Leeds Building College (Under Leeds Metropolitan University)
BTEC HNC Construction – Distinction (Average 77%)

September 2006 – June 2008
Leeds Building College
BTEC ONC Construction Studies - Double Distinction

April 2008
Harlow & Milner Ltd.
Construction Skills – Managers Health & Safety Test
Registration Number: 3053928

December 2007/March 2008
BRE Head Quarters
BRE Code for Sustainable Homes Assessor

September 2005 – July 2007
Heckmondwike Grammar School and Sixth Form
A – Level
Biology - B
Computing - C

AS – Level
Food Technology - B

Key Skill Certificate
ICT - Level 3

September 1998 – July 2005
Westborough High School - Dewsbury
GCSE

Maths	– B	English Language	– B
English Literature	– B	Science (Dual Award)	– AA
History	– A	Drama	– B
Food Technology	– A	French	– C

Experience

July 2009 – Present

Broadstone Group Ltd. - **Estimator to the Main Contractor**

- Performing all Estimating duties including forming bills of quantities/schedules of works, sending and compiling all subcontractor enquiries and quotes, discussing and improving design and increasing value through product selection or value engineering, completing estimates for Residential, Commercial and Educational Sectors (Values of £100k to £1m).

February 2006 – July 2009

Harlow & Milner Ltd. - **Assistant Quantity Surveyor to the Main Contractor**

- Assistant Surveyor on £900K (D&B) New Build Social Housing Scheme. Comprised of the construction of 2nr Learning Difficulties Bungalows. (Working under Senior Surveyor).
- Assistant Surveyor on £300K (D&B) New Build Social Housing Scheme. Construction of 1nr Learning Difficulties Bungalow. (Working under Senior Surveyor).
- Assistant Surveyor on £1.2M (D&B) New Build Social Housing Scheme. Construction of 12nr New Dwellings. (Working under Senior Surveyor).
- Assistant Surveyor on £350K (D&B) New Build Private Housing Development. Including the demolition of existing buildings and the construction of 3nr Town Houses.
- Assistant Surveyor £2.5m (Traditional) New Build Private Mixed Use Development (Residential and Retail). (Working under Senior Surveyor).
- Assistant Surveyor £3.2m (Traditional) New Build Residential Home for Private Client. (Working under Senior Surveyor).

Duties include:

- Assisting Senior Quantity Surveyor in all respects.
- Forecasting contract cash flow and performing monthly valuations and CVR's.
- Liaising and negotiating with subcontractors of all trades.
- Processing subcontractor payments.
- Sending and chasing subcontractor enquiries, bonus surveying, re-measuring and valuing works.
- Costing CVI's and AI's.

Interests

SCUBA diving, other water sports, music, reading, playing guitar and piano, family, friends, sports including rugby, football and tennis.

References

Andrew Shaw (Commercial Manager) – Harlow & Milner Ltd.

Tel: (01924) 277771

Email: andrew@harlow-milner.co.uk

Richard Milner (Managing Director) – Harlow & Milner Ltd.

Tel: (01924) 277771

Email: richard@harlow-milner.co.uk